

**PURISSIMA HILLS WATER DISTRICT  
MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF DIRECTORS**

**October 8, 2025 Minutes**

**1. OPENING**

**A. Call to Order**

The regular meeting of the Purissima Hills Water District was called to order by President Glassman at 6:00 PM.

**B. Establishment of Quorum**

Present: President Glassman, Vice President Holtz, Director Ranganathan, Director Jordan, and Director Stone.

Absent:

Staff Present: Joubin Pakpour, District Engineer, Pakpour Consulting Group; Catherine Groves, District Counsel, Hanson Bridgett; Tammy Rudock, Interim General Manager; Erik Walter, Operations Superintendent; Samantha Vu, Administrative Services Supervisor; and Cory Burkett, Water Resources Specialist.

**2. COMMENTS FROM THE PUBLIC** None

**3. CONSENT CALENDAR**

Director Ranganathan moved to approve items A, B and D from the consent calendar, item C will be brought back to the November Board meeting. Director Stone seconded the motion. Roll call vote: 4 – 0.

**4. REGULAR BUSINESS**

**A. Water Rate Financial Plan Study Session**

Rate Consultant Nancy Phan presented the draft financial plan to the Board. A Board discussion followed. The Board wants to look into the credit line resolution that was approved in 2016.

**B. Approve \$34,000 Non-Budgeted Capital Expenditure for HVAC System Replacement at Fremont Road Office Building**

Director Stone moved to approve the \$34,000 non-budgeted capital expenditure for the HVAC system replacement. President Glassman seconded the motion. Roll call vote: 5 – 0 – Motion passed unanimously.

**C. Resolution 2025-20 Approving Additional Service Request No.1 with MIG, Inc. in the amount of \$16,400 for Additional Environmental Support Services for the McCann Operations Center Improvements**

Director Stone moved to approve Resolution 2025-20. Director Ranganathan seconded the motion. Roll call vote: 5 – 0 – Motion passed unanimously.

**D. Resolution 2025-21 Adopting a Mitigated Negative Declaration for the McCann Operation**

#### **Center Improvements**

President Glassman moved to approve Resolution 2025-21. Vice President Holtz seconded the motion. Roll call vote: 5 – 0 – Motion passed unanimously.

#### **E. Resolution 2025-22 Awarding Contract to Casey Construction, Inc. in the amount of \$2,489,370 for the West Fremont, St. Francis Water Main Improvements**

Director Ranganathan moved to approve Resolution 2025-22. Director Stone seconded the motion. Roll call vote: 5 – 0 – Motion passed unanimously.

#### **F. Approve Task Order 25-26-08 with Pakpour Consulting Group, Inc. for Additional Design, Construction Management, and Inspection Services in the amount of \$480,700 for the West Fremont, St. Francis Water Main Improvements**

President Glassman moved to approve Task Order 25-26-08 with Pakpour Consulting Group, Inc. Director Stone seconded the motion. Roll call vote: 5 – 0 – Motion passed unanimously.

#### **G. Ordinance 2025-02 Rescinding Section 8 of Ordinance 81-2 Pertaining to the Control of Backflow and Cross-Connections Contained within the PHWD's General Regulations Regarding Water Service**

President Glassman moved to approve Ordinance 2025-02. Director Stone seconded the motion. Roll call vote: 5 – 0 – Motion passed unanimously.

#### **H. Discuss and Approve Strategic Priorities Plan**

Interim General Manager Rudock presented the Strategic Priorities Plan to the Board. The Board provided feedback, and the Plan will be brought back at the next meeting.

### **5. FINANCIAL REPORTS**

President Glassman inquired about the PG&E explanation. Administrative Services Supervisor Vu reported that the PG&E analysis is complex because each location is subject to different tier rates, peak periods, and demand hours.

### **6. STAFF REPORTS**

#### **A. Interim General Manager**

Interim General Manager Rudock gave an overview of the report.

#### **B. Administrative Services Supervisor**

Administrative Services Supervisor Vu gave an overview of the report.

#### **C. Operations Superintendent**

Operations Superintendent Walter gave an overview of the report.

#### **D. Water Resources Specialist**

Administrative Services Supervisor Vu gave an overview of the report.

### **7. ENGINEER'S REPORT**

#### **A. CGLA CIP Project Post-Construction Resident Survey Summary**

District Engineer Pakpour provided a summary of the post-construction survey from the CGLA CIP Project.

### **8. DIRECTOR'S REPORT**

Director Jordan reported that Foothill is unlikely to build housing on its campus and that Twin

Oaks has a new application to develop a multifamily unit.

**9. AGENDA ITEMS FOR NOVEMBER 12, 2025**

- ▶ Board Annual Planning Schedule
- ▶ Rate Discussion
- ▶ Leases
- ▶ Solar

**10. COMMUNICATIONS**

Nothing to report.

**11. ADJOURNMENT**

Director Stone motioned to adjourn the meeting at 8:23 pm.



District Secretary

Approved:



Board President